**ERASMUS + LEARNING AGREEMENT**

**I. DETAILS ON THE PARTICIPANT**

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| Name of the participants:   1. Panagiotis Christos Christofileas 2. Αntria Boumpoula 3. Alexandra Konstantinidou 4. Salome Metreveli 5. Krystallia Maria-Asimaki Panagiotakou 6. Anastasia Souliou 7. Chrysoula Meidi 8. Daniel Sula 9. Katuci Dimitris   Field of vocational education: Graphic Design  Sending institution: 1ο ΕΣΠΕΡΙΝΟ ΕΠΑΛ ΑΙΓΑΛΕΩ (1st Evening Vocational high School of Egaleo)  Address: Petrou Ralli & Thivon, 12241, Egaleo (Greece)  Contact person: Jennie Kallergi  Function: Project Coordinator  E-mail: jkallergi@hotmail.com  tel: +302109644279 |

**II. DETAILS OF THE PROPOSED TRAINING PROGRAMME ABROAD**

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| **Host organisation/company**  Name: APLICAPROPOSTA LDA, Braga Mobility Open  Address: Travessa de S. José Nº 41 – 1º, São Victor, 4710-438 Braga, Portugal  Contact person: Tiago Costa  Function: Manager  E-mail: info@bragamobilityopen.com  Tel: +351 929 442 549 |

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| Planned dates of start and end of the placement period : 6th March 2017 – 25th March 2017 |

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| **Knowledge, skills and competence to be acquired**:  According to the terms agreed upon for the Erasmus+ Programme, the Participant will be prepared for a future career through a training placement abroad, which will serve to broaden his/her knowledge and language skills and enable him/her to gain experience in real-life situations with the Receiving organisation, the host company and the host country.  In addition, the Participant will get to know and experience the work and living conditions in another country, which will increase his/her individual mobility and personal competence and also make it easier for him/her to fit into a labour market which is becoming more and more globalised. |
| **Detailed programme of the training period**:  The training programme was organized in order to improve the students employability; to obtain and improve entrepreneurship skills within this professional sector; to adapt to the new work team and environment; to acquire new professional, language and intercultural skills; to develop team work spirit; and to raise his/her self-confidence and awareness of European citizenship. Additional points established:   * Introduction and acquaintanceship with the Institution in the host country, as well as the culture and ways of working * Become acquainted with the requirements for the assignment with the host company * Fitting in with a team * Willingness to learn in respect of the tasks and business processes * Motivating students to learn foreign languages and expand horizons by acquiring knowledge of other countries and cultures * Encouraging students for learning * Putting theory into practice |
| **Tasks of the trainee**:   * Developing concepts, graphics and layouts for product illustrations, company logos, and websites * Determining size and arrangement of illustrative material and copy, and font style and size * Preparing rough drafts of material based on an agreed brief * Reviewing final layouts and suggesting improvements if required * Managing client proposals from typesetting through to design, print and production * Working with clients, briefing and advising them with regard to design style, format, print production and timescales * Using the proper technology and software used in this area of expertise * Helping with project management and promotion |
| **Monitoring and Mentoring of the participant**:  Monitoring process will be carried out through the adoption of three different measures:   1. In situ monitoring visit, to be carried out in the middle of the training period 2. Compiling Participant Report Form: the participant will have to fill in monitoring-related forms in relation to the referred period. The participant will then send these forms directly to the promoter organization (whose responsibility it is to monitor) so that the promoter itself will have a clear idea of the evaluation of each and the participant throughout the progression of the project. 3. The adoption of a two way communication procedure between the participant and the promoter organization, carried out trough web instruments such as email, instant messaging and social networking   Moreover for the whole duration of the placement, the participant will also be monitored and checked by his own Receiving organisation tutor. The latter will have to refer to the promoter organisation, so as to ensure the correct carrying out of the agreed work programme whilst simultaneously ensuring a good socialisation and integration on both the inside and outside of the work context. |
| **Evaluation and Validation of the training placement**:  First and foremost the project will be evaluated throughout its duration by its same actuators, and more specifically, by the Receiving organisation internal tutor who will be in direct contact with the participant on a daily basis.  Moreover, at the end of the work placement, the following output will be released:  - A final evaluation, edited by the intermediary organization;  - A final evaluation, edited by the participants  - A final evaluation, edited by the promoter organization;  The evaluation process is driven by the promoter organization that will collect the documents indicated above and the other documents (monitoring form, in situ visits reports etc.) to cover the entire period and different aspects of the mobility experience and to edit a final evaluation documents that can give a global and detailed evaluation of the project and the different mobility experiences. |

**III. COMMITMENT OF THE PARTIES INVOLVED**

**By signing this document, the participant, the sending institution and the receiving organisation** (*and the intermediary organisation if applicable)****\** confirm that they will abide by the principles of the Quality Commitment for VET Mobility projects attached below.**

\**please add a box below for the signature of the intermediary organisation – if applicable*

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| **THE PARTICIPANTS**  Participant’s signature Date: 14/10/2017   1. Panagiotis Christos Christofileas 2. Αntria Boumpoula 3. Alexandra Konstantinidou 4. Salome Metreveli 5. Krystallia Maria-Asimaki Panagiotakou 6. Anastasia Souliou 7. Chrysoula Meidi 8. Daniel Sula 9. Katuci Dimitris |

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| **THE SENDING INSTITUTION**  We confirm that this proposed training programme agreement is approved.  On completion of the training programme the institution will issue a Europass Mobility to the participant. | |
| Coordinator’s signature  ........................................................................ | Date: 14/10/2017 |

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| **THE HOST ORGANISATION/COMPANY**  We confirm that this proposed training programme is approved.  On completion of the training programme the organisation will issue an Attendance Certificate to the participant. | |
| Coordinator/placement tutor’s signature  ....................................................................... | Date: 14/10/2017 |